



**DESERT/MOUNTAIN SELPA
DESERT/MOUNTAIN CHARTER SELPA
COMMUNITY ADVISORY COMMITTEE (CAC) MEETING
MEETING MINUTES**

February 23, 2023

5:00 p.m. – 6:30 p.m.

Desert/Mountain SELPA
17800 Highway 18
Apple Valley, CA 92307

1.0 CALL TO ORDER

1.1 Heidi Chavez, Program Manager Regional Services called the meeting to order at 5:03 p.m.

1.1.1 Heidi greeted all those attending virtually.

2.0 PUBLIC PARTICIPATION

The general public is encouraged to participate in the deliberation of the Community Advisory Committee (CAC). Several opportunities are available during the meeting for the CAC to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed.

- General public was present
 - Public did not participate in the meeting portion of CAC

3.0 CONSENT ITEMS

It is recommended that the CAC consider approving a number of Agenda items as a Consent list. Consent items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any CAC Member at the meeting for clarification, discussion, or change.

BE IT RESOLVED that the following Consent Items be approved as presented:

- Approve Minutes – November 17, 2022
 - A motion for approval of the meeting minutes for the CAC meeting on November 17, 2022, was made by Briseida Ramirez and was seconded by Evelyn Glaspar.
 - Motion carried and **approved** unanimously.
- Approve Agenda – February 23, 2023
 - A motion for approval of the agenda for the CAC meeting for February 23, 2023, was made by Susan Bennis and was seconded by Evelyn Glaspar.
 - Motion carried and was **approved** unanimously.

4.0 REPRESENTATIVE REPORT

4.1 Information Items

4.1.1 Desert/Mountain Charter SELPA Membership Applications

- Heidi Chavez reported that there are no new charter applications at this time.

4.1.2 Nominations for Chairperson, Vice Chairperson, and Secretary

- Nomination of Briseida Ramirez was submitted by Briseida Ramirez for Chairperson.
- Nomination of Cheri Rigdon was submitted by Cheri Rigdon for Vice Chairperson.
- Nomination of Susan Bennis (accepted and approved by CAC representatives at previous meeting) for Secretary.

4.1.3 Election of Chairperson, Vice Chairperson, and Secretary

A motion to accept the nominations of:

- Briseida Ramirez for Chairperson, Cheri Rigdon for Vice Chairperson and Susan Bennis for Secretary was made by Nicole Yeager and seconded by Briseida Ramirez.
 - Motion carried and was **approved** unanimously.

4.1.4 Ideas/Survey topics for 2023-2024 CAC meetings

Many topics were suggested by various participants, including (but not limited to):

- Awareness of the importance of Academics and Attendance
- Autism Awareness and Supports
- SEL for Parents
- Hidden apps on phones and computers
- “My Child is Having a Problem; What Do I Do?”
- Resources in the Community and How to Access Them
- How to Support Parents on campus/Parent Engagement

4.1.5 Other items of business

- No other items were brought forward

4.1.6 Next meetings

- March 8, 2023 – I-MTSS Symposium entitled “*See Me - Understand Me*” In San Bernardino (8:30am - 3:00pm)
- April 20, 2023 – Positive Behaviors in the Home, presented by Jennifer Harms, Outreach Specialist (presenter subject to change)
 - **Location:** Desert Mountain SELPA (virtual and in person)
 - **Time:** Representative meeting 5:00 – 5:30 pm
Dinner and family networking 5:30 – 6:00 pm
Presentation 6:00 – 7:00 pm

5.0 PRESENTATION

Presentation: *Whole Child Supports*

Presented by: Robin McMullen, Intervention Specialist

6.0 MATTERS BROUGHT BY COMMUNITY

This is the time during the agenda when the SELPA CAC is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

When coming to the podium, the general public is requested to give their name and limit their remarks to three minutes.

Persons wishing to make complaints against CAC personnel must have filed an appropriate complaint form prior to the meeting.

When the Board goes into Closed Session, there will be no further opportunity for the general public to address the Board on items under consideration.

- No members of the public were present

7.0 ADJOURNMENT

The next regular meeting of the Desert/Mountain SELPA CAC will be held on **Thursday, April 20, from 5:00 – 7:00 p.m.** at **Desert Mountain Educational Service Center (In person and virtual).**

- A motion to adjourn at 6:34 p.m. was made by Evelyn Glaspar and was seconded by Briseida Ramirez. Motion carried and **approved**.