



**DESERT/MOUNTAIN SELPA
DESERT/MOUNTAIN CHARTER SELPA
COMMUNITY ADVISORY COMMITTEE (CAC) MEETING
MEETING MINUTES**

April 20, 2023

5:00 p.m. – 7:00 p.m.

Desert/Mountain SELPA
17800 Highway 18
Apple Valley, CA 92307

1.0 CALL TO ORDER

1.1 Heidi Chavez, Program Manager Regional Services called the meeting to order at 5:08 p.m.

1.1.1 Heidi greeted all those attending in person and virtually.

ATTENDEES:

Cheri Rigdon (Silver Valley)	Marysol Hurtado (SELPA)
Susan Bennis (AVUSD)	Stephanie Van Epps (University Prep)
Veronica Smith (Riverside Prep)	Christina Leal (OFY)
Anne Laird (Leonardo da Vinci)	Hannah Morales (Julie Lee PAA)
Diana Robertson-Ramos (Hesperia)	Kelly Jung (Aveson)
Nicole Yeager (Trona)	Enrique Raygoza (Adelanto)
Brieseda Ramirez (Allegiance STEAM)	Shannon Garibay (Hesperia)
Jessica Gorh (Snowline)	

2.0 PUBLIC PARTICIPATION

The general public is encouraged to participate in the deliberation of the Community Advisory Committee (CAC). Several opportunities are available during the meeting for the CAC to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed.

- General public was present
 - Public did not participate in the meeting portion of CAC

3.0 CONSENT ITEMS

It is recommended that the CAC consider approving a number of Agenda items as a Consent list. Consent items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any CAC Member at the meeting for clarification, discussion, or change.

BE IT RESOLVED that the following Consent Items be approved as presented:

- Approve Minutes – February 23, 2023 **AND**
- Approve Agenda – April 20, 2023

A motion for approval of the previous minutes (Feb. 23) and the current agenda (April 20) was made by Cheri Rigdon and was seconded by Hannah Morales.

- Motion carried and was **approved** unanimously.

4.0 Information/Action

4.1 Desert Mountain SELPA Annual Service Plan (ACTION)

California Education Code requires that an Annual Service Plan be approved by the Community Advisory Committee as part of the Local Plan. The 2023-24 Annual Service Plan describes all special education services currently provided in the Desert Mountain SELPA broken down by type, location and level of severity.

- Heidi explained that this plan is similar to the LCAP in school districts. The Service Plan was approved by the Steering Committee; next step is approval by the CAC. The Plan (section E) lists all services provided by SELPA, which have not changed since they were put in effect. Plan is updated as services are added. We are to consider sections D & E (Annual Services Plan and Budget Plan). The Budget may need a special meeting if budget changes are made at the May Governance Council meeting due to funding streams.

4.1.1 BE IT RESOLVED that the Desert Mountain SELPA 2023-24 Annual Service Plan be approved as presented. Motion was made by Nicole Yeager and seconded by Brieseda Ramirez to approve the plan as presented.

- Motion carried and was **approved** unanimously.

4.2 Desert Mountain Charter SELPA Annual Service Plan (ACTION)

California Education Code requires that an Annual Service Plan be approved by the Community Advisory Committee as part of the Local Plan. The 2023/24 Annual Service Plan describes all special education services currently provided in the Desert Mountain Charter SELPA broken down by type, location and level of severity.

- This Plan has fewer services because of the geographical locations. Services have not changed in several years. This Budget Plan will not be affected by the May Governance Council meeting.

4.2.1 BE IT RESOLVED that the Desert Mountain SELPA 2023-24 Annual Service Plan be approved as presented. Motion was made by

Cheri Rigdon and seconded by Susan Bennis to approve the plan as presented.

- Motion carried and was **approved** unanimously.

4.3 Desert Mountain SELPA Annual Budget Plan (ACTION)

California Education Code requires that an Annual Budget Plan be approved by the Community Advisory Committee as part of the Local Plan. The 2023-24 Annual Budget Plan describes the revenues and expenditures for special education for all local education agencies in the Desert Mountain SELPA.

- Heidi reiterated that the budget may change based on the Governance Council Meeting on May 12 and the funding source. Depending on what is decided this change could impact the services provided by the Desert Mountain Children's Center. We will know more after the May Governance Council Meeting

4.3.1 BE IT RESOLVED that the Desert Mountain SELPA 2023-24 Annual Budget Plan be approved as presented. Motion was made by Christina Leal and seconded by Enrique Raygoza to approve the plan as presented.

- Motion carried and was **approved** unanimously.

4.4 Desert Mountain Charter SELPA Annual Budget Plan (ACTION)

California Education Code requires that an Annual Budget Plan be approved by the Community Advisory Committee as part of the Local Plan. The 2023-24 Annual Budget Plan describes the revenues and expenditures for special education for all local education agencies in the Desert Mountain SELPA.

- Again, this budget plan will not be affected by the Governance Council Meeting.

4.4.1 BE IT RESOLVED that the Desert Mountain Charter SELPA 2023-24 Annual Budget Plan be approved as presented. Motion was made by Cheri Rigdon and seconded by Kelly Jung to approve the plan as presented.

- Motion carried and was **approved** unanimously.

4.5 Desert/Mountain Charter SELPA Membership Applications

- There are currently no applications to consider. Options for Youth may be applying next year.

4.6 CAC Presentations/Topics

The following topics were suggested at the last meeting:

- Awareness of the importance of Academics and Attendance
- Autism Awareness and Supports
- SEL for Parents
- Hidden apps on phones and computers
- “My Child is Having a Problem; What Do I Do?”
- Resources in the Community and How to Access Them
- How to Support Parents on campus/Parent Engagement

Additional discussion of topics included:

- Inclusion for Special Needs students – What does that mean to peers?
- Behavior and how we talk about ‘abilities/disabilities’

Suggestion made to send out another survey to parents, to not only include future topics but also ask what might make it more appealing for parents to join the CAC meetings:

- Different time of day? Mornings vs evenings?
- Different venues? On-line vs in person?
- Separating the times for Presentation of Topic from Business Meeting?

4.7 CAC Locations - Hosting Districts

- Heidi commented that our attendance was better when meetings were virtual. When held at Hesperia, attendance was very good because their parent group attended. Cheri again mentioned that perhaps changing the time frame, and/or splitting the presentations from the business meeting, would help increase attendance. Online attendees miss the in person ‘tools,’ and dinner!
- Suggestions for items in the next parent survey included: Parent meeting in the morning and Business meeting (virtual) at 5:00pm; presentations recorded so that those unable to attend could watch at a future time. Heidi mentioned that this would depend on the speaker.
- Heidi asked if any districts would offer to host next year’s meetings.... Susan Bennis offered Apple Valley Unified for one of the meetings.

5.0 CAC Committee Members Comments

Heidi stated we are the ‘PTA for SPED!’ No additional comments.

6.0 Chairperson Report and Comments

No comments.

Break at 5:45pm; readjourn at 6:00pm for the presentation.

7.0 PRESENTATION

Presentation: *Positive Behavior Supports in the Home*

Presented by: Jennifer Harms, Program Analyst

8.0 MATTERS BROUGHT BY COMMUNITY

No matters were brought forward.

9.0 ADJOURNMENT

The next regular meeting of the Desert/Mountain SELPA CAC will be held on **Thursday, September 21, 2023, from 5:00 – 7:00 p.m.** at **Desert Mountain Educational Service Center (In person and virtual)**. This date is subject to change based on the approved CAHELP, JPA events and meetings calendar.

A motion to adjourn at 7:00 p.m. was made by Kristina Leal and was seconded by Cheri Rigdon.

- Motion carried and **approved**.